

8/1/07

Bethel Township Municipal Authority  
Monthly Report for August '07

**Financing Items Status:**

1. This office participated in a second training “webinar” for the processing of the payments and setting up the project (electronic disbursements) on July 19, 2007 with the Treasurer. We will coordinate our efforts with Rufus in setting up the various contracts and accounts once the final bids are received.

**Village of Bethel:**

2. We are completing the few sewer line revisions as precipitated from some resident comments as well as some utility conflicts (waterlines).
3. The geologist has been obtaining geological information for both the deep sewer (collection lines) as well as the Sewage Treatment plant sites to provide some general information (rock depths) to the bidders as well as the structural designer (100 % design drawings).
4. As discussed and authorized last month, the geologist is working directly with the well driller to establish a well on the site for the Sewage Treatment plant (as was required for the MEP design). Currently they have a drill date early next week so the design can be 100% completed.

**Village of Frystown:**

5. As discussed and authorized last month, the geologist is working directly with the well driller to establish a well on the site for the Sewage Treatment plant (as was required for the MEP design). Currently they have a drill date early next week so the design can be 100% completed. A new well was required at this site due to conflicts with separation distances to planned facilities (tanks, access drives, etc.) and the optimal layout and use of the site.

**Coordination work with Other Consultants:**

6. We are continuing our coordination efforts with the various other consultants (Structural Engineer, Mechanical/Electrical/Plumbing Engineer, Architect, and suppliers) as directed by the Board. We have been reviewing the documents (90% complete plans and specifications) over the past week which we estimated would take at least a month to review and complete. We are progressing at this point with the below estimated schedule and will update the board on a more regular basis over the next several weeks as to the progress as follows:
  - a. **Week of 8/06/07 thru 8/10/07** Review final plans and specifications (90% complete) and highlight discrepancies and updates needed. Additionally continue coordination efforts with Terry Parish for completion of the Project Manual.

- b. **Week of 8/13/07 thru 8/17/07** Meet with various professionals and vendors to establish and coordinate efforts of everyone for the completion of plans (100%).
- c. **Weeks of 8/20/07 thru 8/31/07** Completion of plans (100%) and coordination efforts between professionals and vendors.
- d. **Weeks of 9/3/07 thru 9/14/07** Completion of bid documents and final coordination efforts/review of bid documents with Terry Parish.

**Other Input required from the Board:**

- 7. We would like continue (as may be necessary) some discussion and input (legal and policy) regarding the packaging of the contracts (currently five (5) separate contracts) which we had with Terry Parish.

**Status of Easements:**

- 8. To date we have delivered eighteen (18) easements to Terry Parish for his further processing (Village of Bethel). Approximately 26 easements are remaining (to be forwarded to Terry) in Bethel (44 total).
- 9. This past month we have now delivered all sixty one (61) easements in Frystown to Terry Parish for his final review and processing.

Should there be any questions, please feel free to contact me.

Sincerely,  
**Fisher Engineering, Inc.**

John K. Roche, P.E.